



# A TASTE OF WEST CORK FESTIVAL MARKET

## TRADERS APPLICATION FORM

### Craft Products

**Sunday 18<sup>th</sup> September 2011**

*This form is for businesses that are selling **Craft Products**. Businesses who are selling food products should complete the "Food" booking form. The closing date for booking is the **9<sup>th</sup> September 2011**.*

**Please complete all forms using capital letters and return along with a copy of your insurance certificate & the signed Terms & Conditions to Taste of West Cork, 4 Valley View, Druid Valley, Cabinteely, Dublin 18 or email [tasteofwestcork@gmail.com](mailto:tasteofwestcork@gmail.com)**

<b>Company name:</b>	
<b>Contact name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	<b>Mobile phone:</b>
<b>E-mail:</b>	<b>Website address:</b>
<b>Type of products/gift range:</b>	
<b>Are you a member of the Crafts Council of Ireland?</b>	Yes / No
<b>Are you a member of any professional craft guild, group association?</b>	Yes / No
<b>If 'yes' please provide details:</b>	
<b>Have you Exhibited at a previous Taste of West Cork Festival?</b>	Yes / No <b>If 'yes' state year:</b>
<i><b>If you have <u>not</u> traded at a previous Taste of West Cork Festival you must include additional relevant literature and /or information on your products with your application plus photographs of your stall if choosing the own stall option.</b></i>	

Electricity is available on site, if you require electricity please select a stall 'with electricity' below. Allocation of stalls within the layout is at the discretion of the organisers and you will be informed in advance. However, we cannot guarantee the position of any stall allocated. Please tick one of options on the right for your size of pitch. Traders within a marquee can be provided with tables, please indicate number required below (table covering not included). Alternatively, traders with good quality canopies or gazebos may set up their own stalls in an allocated space in the own stall area. Please advise on booking if you wish to avail of this option and include a photo, details and the space required for your canopy/gazebo with your application.

***Tick one of the following & please specify your actual stall size***

<b>Enter number of tables required here:</b>	<b>(marquee bookings only)</b>	<b>Fee</b>	<b>Please Tick</b>
Own stall/canopy 3mx3m (no electricity)		€50	
Own stall/canopy 3mx3m (with electricity) <b>Please state total load in KW:</b>	<b>No. of sockets:</b>	€80	

Regular stall marquee provided on site 3m x 3m (no electricity)		€145	
Regular stall marquee 3x3m (with electricity) <b>Please state total load in KW:</b>	<b>No. of sockets:</b>	€175	

*Note: Marquees are provided as 9m long x 3m deep sections therefore bookings are based on multiples of three. If you would like additional marquee space indicate the number in the 'tick box' space provided. Marquee cost included above is paid directly to the marquee company by the festival organisers.*

Please complete and return the booking form together with a copy of your insurance certificate, the signed "Terms and Conditions" with your cheque or postal order made payable to **A Taste of West Cork Food Festival** to: **4 Valley View, Druid Valley, Cabinteely, Dublin 18** or email [tasteofwestcork@gmail.com](mailto:tasteofwestcork@gmail.com) or call Rosie on +353 (87) 236 1777 for further information.



## A TASTE OF WEST CORK FOOD FESTIVAL CRAFT TRADERS

### TERMS & CONDITIONS

**Sunday 18th September 2011 - please note T&C's have changed since 2010 please read them carefully.**

1. Full payment (which includes the pitch or stall) must be made to **A Taste of West Cork Food Festival** along with the completed Application Form. Bookings are not deemed to be accepted until confirmed by us in writing or via email.
2. We reserve the right to refuse or withdraw any booking at our absolute discretion, in which case payment will be refunded.
3. Stalls must be manned, stocked and ready to trade by 10.30am, setup details will be provided to all exhibitors in advance. Traders must trade or have a presence in their stalls for the full day. The Festival closes at 5pm and the stall must be cleared by 6.00pm. Vehicles will only be allowed into the Fairfield after 5pm.
4. The Trader must keep the stall and fittings and the space below the stall clean and free from litter.
5. **All Traders must have public liability insurance for a minimum of €2.6 million euros. Traders are also required to have product liability insurance.** Traders employing staff to operate a stall must have employee liability insurance. **Copies of all relevant insurance certificates must be included and sent with completed booking forms.**
6. All Traders using electricity or flammable gas must provide adequate fire extinguishers. Those using electricity must have current and signed inspection labels (or relevant certificates) on or for the electrical products concerned.
7. All vehicles must be removed off site after set-up unless permission has been granted in advance by the Festival market coordinator.
8. If a trader cancels their booking before September 9<sup>th</sup> 2011 there will be a full refund provided, if the cancellation is given in writing.
9. Skibbereen Business Association will not be liable for any loss or damage, consequential or otherwise to any trader's property or produce. Skibbereen Business Association will endeavor to accommodate specific stall location requests when possible but reserves the right to change an agreed position if necessary or to refuse a request.

**Declaration: I agree to be bound by the terms and conditions set out in this booking form.**

**Signature:** .....

**Date:**.....

**Name in capitals:**.....

**Company:**..... **Email:** .....

**Contact:** ..... **Telephone:** .....

Visit our website at [www.atasteofwestcork.com](http://www.atasteofwestcork.com)